

JJC DETENTION FACILITY INSPECTION REPORT

A. Detention Facility Information

Facility Name: KEARNY MESA JUVENILE DETENTION FACILITY	
Facility Address: 2801 Meadow Lark Drive San Diego, CA 92123	Date of Inspection: October 25-26, 2010
	JJC Chair: Kathleen Edwards
	JJC Admin. Officer: Michele Cummings JJC Secretary: Kathi Hamill
	Chief of Probation: Mack Jenkins
	Presiding Judge of the Juvenile Court: Hon. Cynthia Bashant
Facility Administrator: Craig Stover, Director	Telephone: (858) 694-4501
Detention Facility Contact: Same as above	Telephone: Same as above
Inspection Team: Kriste Draper	

B. Recommendations and Comments:

Progress update for previous inspection's recommendations:

1. The recommendation to resurface the hallway is being carried out;
2. The recommendation to replace the beds is being carried out and should be completed in 2011.

Recommendations based on current inspection:

1. To continue and complete the resurfacing of the hallways;
2. To continue and complete the replacement of beds.

General Comments

The staff were very open and helpful during the inspection.

C. Average Daily Population & Staffing Information

Population Information:

	Adult Male	Adult Female	Juv. Male	Juv. Female	Total
Facility Capacity	0	0	178	69	247
Facility Average Daily Population	0	0	0	0	275

Has the facility exceeded capacity since the last inspection?

☐ Yes ☒ No

Does the facility house minors under California Welfare & Institutions Code Section 601?

☒ Yes ☐ No

If yes, are youth adjudicated pursuant to 601 separated from youth adjudicated pursuant to 602?

☒ Yes ☐ No

List the languages spoken by probation staff members:

-Contract Interpreters as needed

Probation Staffing Ratios:

Awake: 1:10

Asleep: 1:30

Probation Staffing:		
	# Filled	# Open
Director	1	0
Supervisors	28	0
CDPOs	159	4
Admin/Support	19	1
Other	5	0

D. CSA/Other Inspections

List inspections conducted by other agencies and dates of most recent inspection:

U.S. Marshals service: October 4, 2010 Report Pending
U.S. Marshals service: September 25, 2009
Fire Inspection: November 1, 2009
Facility Inspection: November 2, 2009
Title 15 Nutritional Evaluation: March 5, 2009
Title 15 Environmental Medical/Mental Health Evaluation; January 21, 2009
CSA Biennial Inspection: February 25, 2010
Juvenile Court Holding: March 13, 2009
JJC Inspection: November 18, 2009

Date of last fire drill: September 29, 2010

E. Facility Construction Information

Date Facility was: Constructed: 1957	Remodeled:
Construction Added: 1978	Construction Planned: Metal beds to be replaced.

Will any Planned Remodeling or Construction Affect Facility Capacity (If Yes, Please Comment)?

Yes- replace most metal bunk beds with concrete type beds

F. Serious Incidents in Facility During Previous Calendar Year

Number of:	Suicide Attempts: 13	Suicides: 0
	Escape Attempts: 4	Escapes: 0
Number of:	Serious Assaults on Prisoners: 0	
	Serious Assaults on Staff: 1	
	Other Serious Incidents: 170	
Number of:	Serious Incidents Above for Which There Is A Written Record:	
	All have written reports.	

G. Problems/Complaints Affecting Facility During Previous Calendar Year

Court Orders Affecting Facility (Attach Copy if Available): 0				
Pending Litigation: 0				
Number of Written Complaints Involving:				
Detainees:	Attorneys:	Family Members:	Medical:	Abuse:
897 as of 10/25/10	0	0	0	0

H. Visual Review of Facility:

Living Area Comments: The facility is in the middle of painting the walls and putting new beds in most of the rooms. The rooms were clean and orderly. The floors were marked with paint and wear but were clean and safe with no tripping hazards.

Day Room Comments: The day rooms were bright with inspirational words on the walls and chairs and tables for lunch, schooling and other activities.

Medical Area Comments: The medical unit was clean and orderly. The staff acted professional.

Recreation Area Comments: The outdoor recreation area was clean and orderly.

Visiting Room Comments: The floor in the visiting area was in the process of being resurfaced, but parents and other visitors could still visit with the kids. Private rooms were available for meetings as well as benches along the hallway.

SECTION A: ADMINISTRATION/MANAGEMENT

A.1 Policy Development and Monitoring

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: Director

How often are policies and procedures reviewed for accuracy and consistency with daily practices?

Every incident that occurs within the facility is reviewed by the Supervisor and the Director. Policies and procedures are reviewed quarterly and any need for changes is made at these meetings.

Are policy and procedure manuals available on site?

☒ Yes ☐ No On-line Probation shared drive for staff only.

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint?

☐ Yes ☒ No Anyone can make a complaint.

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy?

☐ Yes ☒ No

Please list the number of manuals available and the locations:

-Available to all staff on-line.

-One hard copy is available in every unit and the Watch Commander's Office.

Are probation staff members permitted to access these manuals?

☒ Yes ☐ No

Are contractors familiarized with these manuals during contractor orientation?

☐ Yes ☒ No – due to safety and security.

Are the youths' attorneys permitted to access these manuals via subpoena?

☒ Yes ☐ No

A.2 Internal Inspections and Reviews

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility?

☒ Yes ☐ No

If yes, how often: Weekly or as needed

How often does the administrator in charge meet with probation staff members to discuss operations?

Weekly or as needed

How often does the administrator in charge meet with medical staff to discuss operations?

Weekly or as needed

How often does the administrator in charge meet with mental health staff to discuss operations and services?

Weekly or as needed

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services?

Weekly or as needed

How often does the administrator in charge meet with school/education staff members to discuss operations and services?

Weekly or as needed

A.3 Youth Records

Are case records regarding individual youth kept on site?

☒ Yes ☐ No

If yes, describe the steps taken to protect their confidentiality:

Records can be accessed through the computer system PCMS and are password protected.

A.4 Admission and Orientation

Are minors oriented to rules and procedures?

☒ Yes ☐ No

What steps are taken to ensure that minors are explained the rules and procedures in a developmentally appropriate manner?

Rules and procedures are explained verbally when minors arrive at the facility. Minors are also given a written copy of the rules and procedures before they are placed in a unit and if a minor arrives at a unit without a copy of the rules and procedures a copy is provided at the unit.

Are minors given copies of rules and procedures?

☒ Yes ☐ No

Can minors request that rules and procedures be provided in a language other than English?

☒ Yes ☐ No

Can parents request that rules and procedures be provided in a language other than English?

☒ Yes ☐ No

Are minors required to sign a document indicating they understand rules and procedures?

☒ Yes ☐ No

Are rules and procedures posted anywhere in the facility?

☒ Yes ☐ No

If yes, please indicate the number of postings and the locations.

Number: All Units

Locations: All Units

A.5 Personal Property and Monies

Are person property and monies recorded, stored, and returned upon release?

☒ Yes ☐ No

Describe the types of personal property that may be kept in sleeping rooms.

Minors are allowed to keep books, pictures and other personal items as they earn points in their unit.

A.6 Youth Release and Transition

Are there established protocols for transitioning youth out of the facility and into the community?

☒ Yes ☐ No

Do facility probation staff members ("inside POs") consult with the probation officer that will be assigned to the youth when they leave ("outside POs") to discuss transition-related concerns?

☒ Yes ☐ No

Has the facility received any complaints from parents regarding the transition process?

☐ Yes ☒ No

Has the facility received any complaints from attorneys regarding the transition process?

☐ Yes ☒ No

A.7 Accommodations for the Disabled

Does the facility accept youth with disabilities?

☒ Yes ☐ No

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the last 12 months?

☐ Yes ☒ No

SECTION B: SECURITY AND CONTROL

B.1 Post Orders

Do probation staff members have access to a detailed copy of their job description?

☒ Yes ☐ No

Do probation staff members have performance reviewed annually?

☒ Yes ☐ No

B.2 Permanent Logs

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis?

☒ Yes ☐ No

Are these logs stored electronically?

☐ Yes ☒ No

B.3 Security Features

Does the facility have ample security features (cameras, locks, alarms, etc.)?

☒ Yes ☐ No

If no, describe the additional security features that are needed.

Are there staff members on site who have the skills to maintain security features?

☒ Yes ☐ No

B.4 Security Inspections

Does the administrator in charge ever visually inspect the facility for security-related concerns?

☒ Yes ☐ No

If yes, how often: Weekly.

Are random reviews of security tapes conducted?

☒ Yes ☐ No

If yes, how often: Daily, Weekly and as needed.

B.5 Control of Contraband

Are there written policies that describe contraband?

☒ Yes ☐ No

Are there written policies that describe the disposition of contraband?

☒ Yes ☐ No

Describe if there have been a high number of incidents related to a specific type of contraband.

N/A

Has a weapon been found in the possession of a youth in the facility within the last 12 months?

☐ Yes ☒ No

Has a controlled substance (alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth within the last 12 months?

☒ Yes ☐ No

B.6 Detainee Searches

Do probation staff search sleep areas/rooms?

☒ Yes ☐ No

If yes, do probation staff members search the room in the presence of the youth?

☐ Yes ☒ No

If yes, are clean bedding or clothes mixed with soiled bedding or clothes during this process?

☐ Yes ☒ No

B.7 Accountability and Supervision

Describe measures taken to ensure that youth are supervised in a manner that provides for youth and staff safety.

Staff ratios are strictly followed along with policies and procedures to ensure the fair and safe treatment of all minors.

B.8 Use of Force

Are there written policies in place to ensure that force is used only when necessary?

☒ Yes ☐ No

Are there written policies in place to ensure that force is used only as long as necessary?

☒ Yes ☐ No

Is each instance of a use of force documented?

☒ Yes ☐ No

If yes, are these documents reviewed by the administrator in charge?

☒ Yes ☐ No

When there is an instance where force is used, does an internal committee or task force convene to discuss the incident?

☒ Yes ☐ No

B.9 Non-routine Use of Restraints

Are there written policies in place to ensure that restraints are used only when necessary?

☒ Yes ☐ No

Are there written policies in place to ensure that restraints are used only as long as necessary?

☒ Yes ☐ No

Is each instance of a use of restraints documented?

☒ Yes ☐ No

If yes, are these documents reviewed by the administrator in charge?

☒ Yes ☐ No

B.10 Tool & Equipment Control

Is there a written policy to ensure the adequate control of keys?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of tools?

☐ Yes ☒ No

Is there a written policy to ensure the adequate control of culinary utensils and equipment?

☒ Yes ☐ No The Sheriff

Is there a written policy to ensure the adequate control of medical equipment?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of supplies?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of vehicles?

☒ Yes ☐ No

B.11 Weapons Control

Are weapons of any types permitted in the facility?

☐ Yes ☒ No

Is there a weapons locker on site?

☒ Yes ☐ No

If yes, where is it located?

IBR and staff entrance.

B.12 Discipline

Are there written policies that describe the discipline process?

☒ Yes ☐ No

Are measure to taken to ensure that due process is preserved?

☒ Yes ☐ No

Approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth?

Percent: Less than 10%

The grievances reviewed were all handled in a professional manner. The minors had an opportunity to voice their concerns directly with the officer and also to have a hearing with a separate officer if s/he did not feel they were being treated fairly.

B.13 Supervision for Special Housing

Describe the measure taken to ensure that the youth in the following special housing arrangements are adequately supervised:

Every detainee in custody must be seen by a hall/safety check every 15 minutes, but for certain categories, there are other requirements:

An individual on Administrative Segregation will have a separate file to ensure that the detainee's time is documented for everything. The detainee must get out of their room and the time noted.

Minors in Administrative Segregation, protective custody or disciplinary detention will have the required info on the outside of the doors to indicate their status.

B.14 Contingency/Emergency Plans

Are there written plans in place for the following contingencies/emergencies? Check all that apply.

- ☒ Contagious disease outbreak (Tuberculosis, Flu, etc.)
- ☒ Earthquake
- ☒ Fire
- ☒ Power outage/failure
- ☒ Unit Disturbance

Comments related to security and control based on interviews with youth or others:

Neither minors nor staff shared any concerns related to security and control.

SECTION C: FOOD SERVICE

C.1 Sanitation and Meal Service

Who/what agency maintains the kitchen area?

Sheriff Department

Are kitchen staff members trained regarding sanitation and food handling procedures?

☒ Yes ☐ No

Have kitchen staff members received any training in the last year other than training given to newly hired employees?

☒ Yes ☐ No

If yes, describe what the training included:

Training is provided by the Sheriff's Department on an on-going basis.

Do youth work in the kitchen?

☒ Yes ☐ No

If yes, have they been trained?

☒ Yes ☐ No

Describe the types of work youth perform:

Youth put together meal trays, deliver food to the units and clean up after meals in the kitchen.

Are youth permitted to converse during meals?

☒ Yes ☐ No

If yes, may a youth seated at one table converse with a youth seated at a different table?

☐ Yes ☒ No

Are meals served cafeteria style?

☐ Yes ☒ No

Are youth permitted 20 minutes or more to eat?

☒ Yes ☐ No

C.2 Adequate and Varied Meals

Is there a weekly menu posted?

☒ Yes ☐ No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?

☒ Yes ☐ No

How many calories per day does a youth who eats all of the standard meals provided consume?

2800 to 3000 calories

What approximate what percent of calories are from the following:

Protein: 19%

Carbohydrate: 52%

Fat: 29%

Are weaker youths protected from having food taken from them?

☒ Yes ☐ No

C.3 Special Diets

Can special diets be accommodated when medically necessary?

☒ Yes ☐ No

Was the facility unable to accommodate a special diet based on medical reasons within the last 12 months?

☐ Yes ☒ No

Can special diets be accommodated when based on a youth's religious practices or beliefs?

☒ Yes ☐ No

Was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs in the last 12 months?

☐ Yes ☒ No

Comments related to administration food services based on interviews with youth or others:

Most of the minors spoken with thought the food tasted alright. There was only one minor who did not like the food. The meal observed that the minors ate consisted of sandwiches on whole wheat bread with hot soup, apples and another snack item. Everyone ate their lunch and Probation staff offered extra lunches first to the unit workers and then to other detainees.

SECTION D: COMMUNICATION

D.1 Staff-Youth Communication

Are youth provided opportunities to communicate with staff in writing?

☒ Yes ☐ No

Are youth provided opportunities to communicate with staff verbally?

☒ Yes ☐ No

Are communication aids (translators, hearing aids, etc.) provided when necessary?

☒ Yes ☐ No

D.2 Interpersonal Communication/Diversity Training

Do probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner?

☒ Yes ☐ No

List types of diversity training by Probation staff members:

- SCM
- Embracing Diversity
- Sexual Harassment

D.3 Grievances

Is there a formal grievance policy?

☒ Yes ☐ No

Are written grievances reviewed daily?

☒ Yes ☐ No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report?

☒ Yes ☐ No

Is there a method for youth to be able to express concerns about the facility to a probation department official who is not assigned to the facility?

☒ Yes ☐ No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys?

☒ Yes ☐ No

Is there a formal grievance process available for parents?

☒ Yes ☐ No

If yes, how many parents have submitted grievances in the last 12 months?

One formal complaint from a parent in April, 2009

If no, describe how complaints from parents are documented, reviewed, and what actions are typically taken to respond to them.

Comments related to communication based on interviews with youth or others:

The minors spoken with felt that they were able to communicate their concerns with the appropriate staff. The only concern raised was getting permission from medical to participate in sports after being put on “non-sport” for an injury.

SECTION E: SAFETY AND SANITATION

E.1 Fire Safety

Do facility leaders have specific concerns about fire safety?

☐ Yes ☒ No

E.2 Non-Hazardous Furnishings

Are mattresses and bedding fire-resistant and non-toxic?

☒ Yes ☐ No

E.3 Control of Dangerous Materials

Are dangerous materials (toxins, biohazards, etc.) stored on site?

☐ Yes ☒ No

E.4 Clothing and Bedding

How often is bedding laundered?

Sheets/Pillowcases: Weekly

Blankets: Monthly

Are additional blankets available on request?

☒ Yes ☐ No

How often are youth given clean clothes?

Daily

Upon inspection, did clothing appear appropriate for the season and weather?

☒ Yes ☐ No

Upon inspection, did clothes appear clean?

☒ Yes ☐ No

E.5 Personal Hygiene/Showers

How frequently must youth shower? Daily

Showers per week: 7

Minutes per shower: 3-5

Describe the hygiene products available to youth:

Minors are given soap, shampoo, conditioner and razors for shaving. The boys get electric razors and the girls get disposable razors. Both boys and girls receive “beauty nights” on occasion as a privilege where they get special beauty products to pamper themselves.

Describe how probation staff members balance privacy and safety concerns:

Minors are monitored while using bathroom facilities, but there are low stalls that allow for privacy while still allowing staff to monitor behavior at all times.

E.6 Physical Facility and Equipment

Does this facility have a court holding area?

☒ Yes ☐ No

If yes, is there access to water and a toilet?

☒ Yes ☐ No

SECTION F: SERVICES AND PROGRAMS

F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification?

☒ Yes ☐ No

Do facility leaders conduct adequate re-classification reviews periodically?

☒ Yes ☐ No

Describe classification considerations:

- Age
- Developmental Age
- Size
- Gang affiliation
- Charge
- Previous criminal history
- Health

F.2 Religious Practices

Are youth religious services offered in the facility?

☒ Yes ☐ No

If yes, list the religious/faith traditions for which services are offered.

- Catholic
- Christian
- any other service requested

Are religious services offered in a language other than English?

- Yes ☐ No

If yes, list the languages in which services are offered:

As needed.

Are youth offered religious or faith-based counseling services?

- Yes ☐ No

Are youth permitted to keep religious texts in their sleeping rooms?

- Yes ☐ No

F.3 Volunteer Work Assignments

Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes ☐ No

If yes, describe the nature of the tasks:

Minors are allowed to help in the kitchen; they are allowed to clean up their unit and their rooms, mop and sweep, etc.

Are unsentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes ☐ No

If yes, describe the nature of the assignments:

Same as above

F.4 Work Assignments and Security

Are sentenced youth in the facility required to work or perform chores?

- Yes ☐ No

If yes, describe the nature of the assignments:

They clean their own spaces.

Are unsentenced youth in the facility required to work or perform chores?

- Yes ☐ No

If yes, describe the nature of the assignments.

Same as above

F.5 Programming

For which of the following areas are formalized programs or services offered (either by probation staff members or a contractor)? Check all that apply.

- Anger management classes/Counseling/Groups
- Conflict resolution skills
- Diversity/Tolerance/Human relations
- Domestic/Relationship violence education

- Family reunification planning
- Financial literacy education
- Gang awareness/Prevention/Intervention
- Health and wellness education
- Parenting education
- Sexual health education
- Social/interpersonal skills
- Substance abuse counseling
- Survivors of abuse/maltreatment/violence counseling
- Victim awareness
- Vocational training

F.6 Exercise and Out-of-Sleeping Room Opportunities

Are youth given opportunities for physical recreation/exercise?

■ Yes ☐ No

If yes, how many hours per day?

Hours: 2

Is participation in physical recreation/exercise required?

■ Yes ☐ No

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)?

■ Yes ☐ No

If yes, how many hours per day?

Hours: 1 hour weekdays
3 hours weekends

F.7 Access to Legal Services

Are youth permitted to have reasonable contact with their attorneys?

■ Yes ☐ No

Has an attorney in the last 12 months complained that they were not able to communicate with a youth/client?

☐ Yes ■ No

Has a parent complained in the last 12 months that their son or daughter was denied access to his or her attorney?

☐ Yes ■ No

F.8 Telephone Access

Are youth permitted to use the telephone to contact parents/guardians?

■ Yes ☐ No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys?

■ Yes ☐ No

Are telephone calls monitored?

☐ Yes ☒ No

Are telephone calls recorded?

☐ Yes ☒ No

Has a parent/guardian complained in the last 12 months that their son or daughter was denied reasonable access to the telephone?

☐ Yes ☒ No

F.9 Visitation Privileges

What are the visitation hours for this facility?

Hours: Thursday 6:30- 8:30pm
Sunday 9 – 11am

Who may visit youth? Check all that apply.

- ☒ Parents/Legal guardians
- ☐ Adult siblings
- ☐ Minor siblings
- ☒ Others, please list: Court-ordered, if cleared

Is there ample space in the facility for visitation?

☒ Yes ☐ No

Are youth permitted to have private conversations with visitors?

☒ Yes ☐ No

Do probation staff members supervise visits?

☒ Yes ☐ No

Has there been an instance in the last 12 months of a visitor bringing contraband into the facility?

☒ Yes ☐ No

If yes, please describe:

Gum/Candy

Has there been an instance in the last 12 months of a visitor threatening a youth or staff member?

☐ Yes ☒ No

List the primary reasons why family members do not visit youth.

Transportation
Identification

F.10 Detainee Mail and Correspondence

Are youth permitted to receive mail?

☒ Yes ☐ No

Are youth permitted to send mail?

☒ Yes ☐ No

Is postage free?

☒ Yes ☐ No

Is mail screened for contraband?

☒ Yes ☐ No

Does a staff member read mail addressed to a youth?

☒ Yes ☐ No

If yes, describe the steps taken to ensure the confidentiality of privileged communications:

Only when approved by SPO when there is a safety and security concern in the facility or court ordered.

SECTION G: HEALTH CARE

Medical Staffing:			
	#Filled	# Open	Contractor (Y/N)
Physician	1	0	Y
Physician's Assistant	1	0	Y
Registered Nurse	20	0	Y
Licensed Vocational Nurse	16	0	Y
Nurse Practitioner	1	0	Y
Emergency Medical Tech	N/A	N/A	N/A

G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply.

- ☒ Medical
- ☒ Dental
- ☒ Vision
- ☒ Mental health/Psychological
- ☒ Sexually transmitted infections
- ☒ Pregnancy tests (if females are held in the facility)

G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

- ☒ Medical (Complete history and physical)
- ☒ Dental
- ☒ Vision
- ☒ Mental health/Psychological
- ☒ Sexually transmitted infections
- ☒ Pregnancy tests (if females are held in the facility)

G.3 Access to Routine, Chronic, and Emergency Health Services

Is there an established procedure in place for youth to request medical services?

☒ Yes ☐ No

Is there an established procedure in place for youth to request dental services?

☒ Yes ☐ No

Is there an established procedure in place for youth to request mental services?

☒ Yes ☐ No

Are probation staff members permitted to refer youth for medical treatment?

☒ Yes ☐ No

Are probation staff members permitted to refer youth for mental health services?

☒ Yes ☐ No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?

Every child is seen after a call slip is turned in. In some instances a child is advised to try Tylenol first but if the problem persists then they are seen.

Of a random sample of 50 sick call slips, how many were responded to and in how many hours?

All of the call slips were responded to within one day.

Are reasonable arrangements made to permit youth to see their personal or family healthcare providers?

☒ Yes ☐ No

G.4 Experimental Research

Are youth permitted to be subjects of any of the following types of research? Check all that apply.

N/A

- ☐ Behavioral/Psychological
- ☐ Biomedical
- ☐ Cosmetic
- ☐ Pharmaceutical

If applicable, do youth consent to participation in research?

If applicable, do parents consent to participation in research?

If applicable, describe any research studies in which youth in the facility participated in the last 12 months.

Minors do not participate in research studies.

G.5 Suicide Prevention

Is there a written suicide prevention plan in place?

☒ Yes ☐ No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth at risk of suicide?

☐ Yes ☒ No

Describe the suicide prevention plan:

The minor may be placed on five-minute watches, be provided with special suicide blanket/gown and have all personal belongings removed from his/her room until the threat has subsided. The minor may also be removed to a hospital or mental health facility, if warranted.

G.6 Hunger Strikes

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike?

☒ Yes ☐ No

When a minor is losing weight for any reason the clinic will start monitoring the weight of the child and tracking meals. The clinic can also give liquid supplements when needed or take the minor to a hospital if required.

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth on a hunger strike?

☐ Yes ☒ No

G.7 Death

Is there a written plan that describes the response to a youth's death in the facility?

☒ Yes ☐ No

Have there been any instances in the last 12 months where the written plan was not followed in response to the death of a youth?

☐ Yes ☒ No

Describe the plan in place to respond to the death of a youth.

The plan in place to respond to the death of a minor in custody is laid out in the Policy and Procedures manual and is a detailed step-by-step plan.

G.8 Informed Consent/Involuntary Treatment

Is informed consent obtained, when appropriate, prior to the delivery of care?

☒ Yes ☐ No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications?

☒ Yes ☐ No

G.9 Infectious Disease

Is there an infection control program that aims to ensure that safety of youth, staff, and visitors?

☒ Yes ☐ No

SECTION H: EDUCATION

School Staffing:			
	#Filled	# Open	SDCOE/JCCS? (Y/N)
Credentialed Teachers Total	26	0	Y
Credential Special Education Teachers Total	4	0	Y
Teachers' Aides	31	0	Y
Paid Tutors	1	0	Y
Volunteer Tutors	2	0	Y
Other	8	0	Y

H.1 School Capacity/Attendance

How many youth are attending school?

Number: 247

Estimate the average grade level of youth participating in school in the facility:

Tenth grade.

Estimate the average age of youth participating in school in the facility:

16

Describe under what circumstances a youth would not attend school.

All minors attend school even minors who are suspended must do school work in their room. The only time a minor is not in school is if they are sick or have court.

Is there adequate classroom space for the number of youth attending school?

☒ Yes ☐ No

H.2 Supplies

Are there an adequate number of textbooks?

☒ Yes ☐ No

Are the textbooks available up-to-date and consistent with educational standards in the State of California?

☒ Yes ☐ No

Are there adequate school supplies (pens, pencils, paper, etc.)?

☒ Yes ☐ No

Are there a sufficient number of computers available for teachers and school staff to use?

☒ Yes ☐ No

Are there computers available for youth to use?

☒ Yes ☐ No

If yes, are youth supervised while using the computers?

☒ Yes ☐ No

H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts?

☒ Yes ☐ No

Are records from previous schools available to facility school staff?

☒ Yes ☐ No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate?

☒ Yes ☐ No

Describe curricula and interventions available for youth who are not academically prepared to complete work at a ninth grade level.

Many of the students do not read or write at the ninth grade level. The teachers are trained and have curriculum to teach students from the 3rd grade level up to the college level.

H.4 Post-High School/GED

Are there educational opportunities available for youth you have completed high school or their GED?

☒ Yes ☐ No

Are youth given information and counseling regarding community college and four-year college options?

☒ Yes ☐ No

Are youth given information and counseling regarding financial aid options for college?

☒ Yes ☐ No

Are youth given resources for college entrance exam preparation when appropriate?

☒ Yes ☐ No

Are youth able to take courses for college credit online?

☒ Yes ☐ No

Do youth in the facility take military readiness testing?

☐ Yes ☒ No

H.5 Vocational Programs/ROP

Describe the vocational and Regional Occupations Programs (ROPs) that are available in the facility.

Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating?

☐ Yes ☒ No

Has a youth been denied participation in one of these programs in the last 12 months?

☐ Yes ☒ No – Due to the average short stay

H.6 Special Education/IEP Programs

Do credentialed special education teachers participate in lesson planning and curriculum development?

☒ Yes ☐ No

How many youth in the facility have an Individualized Education Program (IEP)?

Number: About 80 IEP's

Are regular IEP meetings held?

☒ Yes ☐ No

Are parents notified of these meetings?

☒ Yes ☐ No

Are parents permitted to attend these meetings?

☒ Yes ☐ No

Describe the most common obstacle to IEP compliance:

- Parents

Are there sufficient resources available to accommodate youth with special education needs?

☒ Yes ☐ No

H.7 Special Programs and Activities

Describe other special programs or activities sponsored by school staff:

Teachers come in early and provide a running program for the minors with the goal that if kids can burn off some excess energy before class they will be more ready to sit and learn. Teachers also provide after-school mentoring and tutoring for students and help facilitate guest speakers and a book club for the minors.

H.8 Independent Study

Are independent study options available?

☐ Yes ☒ No

H.9 Relationship with Other Stakeholders

Describe the nature of the relationship between school staff and other stakeholders (parents, probation staff members, contracted program staff members, etc.).

Teachers work with probation staff on a constant basis. Teachers also make themselves to parents during visiting hours to discuss their child's education.

SECTION I: WORKFORCE INTEGRITY

I.1 Staff Background and Reference Checks

Do staff members have an initial background before they are hired?

☒ Yes ☐ No

Do staff members have reference checks before they are hired?

☒ Yes ☐ No

Do staff members meet with a psychologist before they are hired?

☒ Yes ☐ No

Do staff members undergo drug testing before they are hired?

☒ Yes ☐ No

Do staff members undergo periodic criminal history checks after they are employed?

☐ Yes ☒ No

I.2 Staff Training, Licensing, and Credentialing

For which of the following topics below do staff members receive training? (Check all that apply).

☒ Adolescent development

If yes, how often? Yearly - SCM

☒ Appropriate relationships/boundaries with youth.

If yes, how often? Yearly - SCM

☒ Appropriate disciplinary techniques.

If yes, how often? Yearly - SCM

☒ Confidentiality.

If yes, how often? Every 2 years

☒ Conflict management.

If yes, how often? Yearly

☒ CPR/First aid.

If yes, how often? Every 2 years

☒ Emergency response.

If yes, how often? Yearly

☒ Ethical decision-making.

If yes, how often? Every 2 years

☒ Inclusion methods for youth with disabilities or special needs.

If yes, how often? Every 2 years

☒ Reporting requirements for abuse, neglect, or maltreatment that occurs in the facility.

If yes, how often? Every 2 years

- Reporting recruitments for abuse, neglect, or maltreatment that occurred outside the facility.

If yes, how often? Every 2 years

- Sexual harassment.

If yes, how often? Every 2 years

- Signs of abuse or neglect.

If yes, how often? Every 2 years

- Use of force.

If yes, how often? Yearly

- Use of restraints.

If yes, how often? Yearly

I.3 Staff Misconduct

Are there written policies for addressing staff misconduct?

■ Yes ☐ No

■ Yes ☐ No Minors in custody

■ Yes ☐ No Minors out of custody

Have there been any allegations within the last 12 months of a staff member physically assaulting a youth?

☐ Yes ■ No

☐ Yes ■ No Minors in custody

☐ Yes ■ No Minors out of custody

Have there been any allegations within the last 12 months of staff member sexually assaulting a youth?

■ Yes ☐ No One unfounded

■ Yes ☐ No Minors in custody

☐ Yes ■ No Minors out of custody

Have there been any allegations within the last 12 months of a staff member verbally threatening a youth?

☐ Yes ■ No

☐ Yes ■ No Minors in custody

☐ Yes ■ No Minors out of custody

Have there been any allegations within the last 12 months of a staff member touching a youth in any inappropriate way?

☐ Yes ■ No

☐ Yes ■ No Minors in custody

☐ Yes ■ No Minors out of custody

Have there been any allegations within the last 12 months of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member's job duties?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☒ No Minors out of custody

Have there been any allegations within the last 12 months of a staff member entering a youth's sleeping room for any reason that was outside the scope of the staff member's job duties?

☒ Yes ☐ No See sexual assault above - unfounded

☒ Yes ☐ No Minors in custody

☐ Yes ☒ No Minors out of custody

If the answer is yes to any of the inquiries related to allegations, is there written documentation of the incident, follow-up, and responsive action.

☒ Yes ☐ No

SECTION J: BUDGET AND FISCAL CONCERNS

Describe any impacts to the facility in the last 12 months that were caused by a loss or change to funding or funding sources (include staff vacancies, program reductions, contractor changes, etc.).

Comments related to budget and fiscal concerns:

The facility was not hit hard by the budget this year. Probation staff did not lose any positions at the detention facility and there is adequate money for supplies, technical support, etc.

SECTION K: SUPPLEMENTAL DOCUMENTATION

Which of the following documents did the inspection team have the opportunity to review? Check all that apply.

- ☒ Copies of reports for inspections conducted by other agencies within the last year.
- ☒ A sample daily schedule.
- ☒ A list of programs available at the facility. Please include whether they are coordinated by Probation staff, a contractor, or a volunteer/volunteer group.
- ☒ A copy of the Policies and Procedures Manual.
- ☒ Sample daily menus for seven consecutive days in the last month.
- ☒ A sample grievance form.
- ☒ A floor plan/map of the facility (if possible).
- ☐ A sample transition plan (if possible).